



COLLEGE COUNCIL MEETING MINUTES

Date of Meeting: 08-07-2022

Time : 02:30 PM to 03:15 PM

Agendas of Meeting:

- 1. Preparation for NCISM visitation**
- 2. Indenting of new books for library**
- 3. Upcoming examination schedule of regular and supplementary**
- 4. Inclusion of Paper setters, External Examiners**
- 5. Addition of student representative in college council**
- 6. Any other with the permission of chairman**

Dr. Neha Arya, Secretary, College Council Committee hosted and welcomed members who were present for the meeting. Further, discussions on the agendas were carried out.

Discussion on Agenda No. 1:

- Anticipating NCISM visitation this year all departments were instructed to prepare their own departments satisfying the minimum requirements as soon as possible.
- Dr. Neeraj A K, Member, College council committee, suggested circulation of Departmental information submitted to NCISM this year to all Departmental teachers for completion of preparation if any.

Discussion on Agenda No. 2:

- Individual Departments should make a list of books/additional books required and the same has to be indented to Dr. Neha Arya as soon as possible for further approval from Principal, Glocal college of Ayurvedic Medical Science and Research Centre.

Discussion on Agenda No. 3:

- Examination Schedule notified by Glocal University for the upcoming BAMS annual and supplementary examinations were discussed.
- Instructions to be given to teachers were also discussed.
- BAMS teachers would be allowed their presence in examination premises only 30 minutes from the commencement of examination, only if called by concerned authority of examinations, Glocal University.
- Their presence would be allowed only for their concerned subject as per examination schedule notified by Glocal University for rectification of questions/printing mistakes in question paper, if necessary.

- Concerned teacher should leave the examination premises as soon as the rectifications are done or late by 30 minutes after the commencement of examination to avoid BIAS in any form and to maintain the dignity and divinity of examinations.
- BAMS teachers are not allowed to perform any other duties regarding BAMS examinations to avoid BIAS in any form and to maintain the dignity and divinity of examinations.
- Doubts raised by Dr. Ragini Bhardwaj, Dr. Abhijith N & Dr. Aparna Nath K, Members, College Council Committee, regarding the same were rectified by Dr. Neha Arya (secretary), Dr. Neeraj A K and Dr. Anoop Kumar K, Members, College Council Committee.

Discussion on Agenda No. 4:

- Each department should provide a list of 10 External examiners to Dr. Neha Arya late by 28th July 2022.
- External examiner should have a minimum teaching experience of Three years or more in the concerned subject.
- The list should contain NAME OF THE EXAMINER, DESIGNATION, YEARS OF EXPERIENCE CONTACT NUMBER and OFFICIAL E-MAIL ID.

Discussion on Agenda No. 5:

- Discussion for Inclusion of Student representative in college council committee has not been done and the same has been kept for discussion in the next meeting.

Discussion on Agenda No. 6:

- No Agendas were discussed other than the above said.

Discussions were held for 45 minutes and the meeting was concluded by 03:15 PM, 08-07-2022 by Dr. Neha Arya thanking everyone's presence and cooperation during the meeting.

MEMBERS PRESENT FOR THE MEETING			
SI No.	NAME	DESIGNATION	SIGNATURE
1	Dr. Neha Arya	Secretary	
2	Dr. Ragini Bhardwaj	Member	
3	Dr. Abhijith N	Member	
4	Mrs. Anjoo Bala	Member	
5	Dr. Rajeev Sharma	Member	
6	Dr. Aparna Nath K	Member	
7	Dr. Neeraj A K	Member	
8	Dr. Anoop Kumar K	Member	

9. Dr. Pratibha
10. Mrs. Sumati
2/c

Member
Member

PRINCIPAL
Saharanpur, U.P. 247121

Sumati